National Financial Reporting Authority (NFRA) intends to engage Three (3) Chartered Accountants on contractual basis as professionals in NFRA.

2. The applicant should possess the following:
   i. He/she should not be above the age of 35 years as on the last date of receipt of application;
   ii. He/she should be a qualified Chartered Accountant and should have passed the Final exam of ICAI in maximum 5 attempts;
   iii. He/she should have membership of ICAI;
   iv. He/she should have minimum two years of experience post qualifying the final examination of CA as on the last date of receipt of application; candidates with greater experience will be given preference;
   v. Experience in conducting/participating in audits of large or listed companies is desirable;
   vi. He/she should have good communication skills, both written and oral.

3. The terms and conditions of the engagement will be as follows:
   i. Engaged professional shall not practice as Chartered Accountants during the period of engagement in NFRA and shall have to either surrender their Certificate of Practice (COP), if any, or get the COP suspended till the time they work in NFRA.
   ii. He/she would be engaged for a period of initial three months. Further extension may be considered on the basis of output of selected candidate and requirement of NFRA.
   iii. The engaged professional shall be assigned tasks, at discretion of the NFRA, in areas such as preparation of inspection and training manuals, conduct of audit quality reviews, review of company financial statements, etc.
   iv. Engagement Professional shall be paid consolidated remuneration of Rs 40,000/- per months + Rs. 1,000/- per month as conveyance charges.
   v. All the selected candidates will have to provide declaration of confidentiality and secrecy certified as prescribed by NFRA.
   vi. No TA/ DA will be given to the candidates for attending the interviews, if held.
   vii. The service of the selected candidate may be terminated by NFRA by giving a 30 days' notice in case of the following eventualities-
   a. The selected candidate is unable to address the assigned works.
b. Quality of work performed is not to the satisfaction of NFRA.
c. The selected candidate fails in timely achievements of the assigned work.
d. The selected candidate is found lacking in honesty and integrity.
viii. The selected candidate may also terminate the engagement by serving a notice period of 30 days or by payment of one month of remuneration in lieu thereof.

4. Interested persons may apply in the format prescribed latest by **24-02-2020** to:

Under Secretary,
National Financial Reporting Authority,
7th Floor, HT House,
18-20, KG Marg,
New Delhi - 110001

(Akhilesh Kumar Singh)
Under Secretary, NFRA

Copy to:

1. US (NFRA/Competition), Ministry of Corporate Affairs, New Delhi with a request to arrange for uploading the circular on MoCA website under Notices/Circulars Section.

2. IT TEAM of NFRA for arranging to upload the circular on NFRA website.
Application Form for Chartered Accountants for engagement on contract basis

1. Name

2. Date of Birth

3. Contact Details: (a) Postal Address
   (b) E-mail ID :
   (c) Telephone No.

4. Educational Qualification (from Senior Secondary onwards):

<table>
<thead>
<tr>
<th>Year of Passing</th>
<th>Certificate/Degree</th>
<th>School/Instituteattended</th>
<th>University</th>
<th>% Obtained</th>
<th>Marks No. of Attempts</th>
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</table>

5. Date of declaration of result of Final exam of ICAI:-

6. Work Experience: (w.e.f. Date of declaration of result of Final exam of ICAI)

<table>
<thead>
<tr>
<th>Organization</th>
<th>From</th>
<th>To</th>
<th>Duration in Yrs/ Months/ Days</th>
<th>Designation</th>
<th>Description of Duties</th>
</tr>
</thead>
<tbody>
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<td></td>
<td>Total Duration of experience post qualifying the final exam of ICAI in Years, Months and days</td>
</tr>
</tbody>
</table>

7. Details of Two References (Name and contact details to be given):

8. Language Skills

(cont’d)
Note: Kindly enclose Self attested copies of the following with the application:

(a) Proof of identity issued by ICAI / Govt. like PAN, Aadhar, Driving License, Voter ID, etc.

(b) Proof of Date of Birth;

(c) All Mark sheets of Final Exam of ICAI including failed attempts, if any (in case marksheet for failed attempts are not there, then an undertaking need to be submitted to this effect and number of failed attempts;

(d) Certificate of Membership of ICAI;

(e) Certificates of any other Educational Qualification;

(f) Experience Certificate from employer for the period as claimed above (on letter head of employer with contact details) / Appointment letter with salary certificates for the entire period of experience / undertaking of self-employment should be attached to the application;

(g) Certificate of Practice, in case practicing as CA.

It is submitted that the details furnished above is true.

Date: 

SIGNATURE OF APPLICANT